

**PROFESSIONAL LIABILITY INSURANCE
ADD LAWYER INFORMATION SUPPLEMENT**

Medmarc Casualty Insurance Company • 14280 Park Meadow Drive • Suite 300 • Chantilly, VA 20151-2219 • 800.356.6886 • 703.652.1300

1. New Lawyer: _____ Name of Insured Firm: _____

New Lawyer Position in this Firm *	Average Hours Per week	State Bar Admissions	Year Admitted	Years in Practice	Area of Practice Specialty	Date of Hire

* Positions: "O" Owner/Officer/Partner "A" Associate/Employed Lawyer "OC" Of Counsel "IC" Independent Contractor

Name of Prior Firm	Exact Dates Associated From (MDY) to (MDY)	Professional Liability Carrier	Primary Area of Practice	Position in Firm *

2. Have you or your prior firm purchased an Extended Reporting Period Endorsement (ERP) on your behalf? Yes No

If yes: ERP Effective from: _____ **to** _____

3. Does your new firm (Insured Firm listed above) wish to provide prior acts coverage? (Prior acts coverage means coverage for acts or omissions that occurred prior to the Date of Hire listed in Question 1. above.) Yes No

If yes, what retroactive date is being requested? Requested Retroactive Date: _____ **(Please attach proof of insurance showing continuous coverage from this date to the date of hire.)**

4. Are you an employee of any organization other than the Insured Firm listed above? Yes No

If yes, please explain:

5. Within the last 6 years, have you acted as a director, officer, partner or trustee for, or exercised any form of managerial or fiduciary control over, any business enterprise other than the Insured Firm? Yes No

If yes, please complete the Outside Interests Supplement.

6. Have you ever been the subject of any investigation or disciplinary action regarding your license to practice law? Yes No

If yes, please explain on a separate sheet.

7. Have you ever been refused admission to the bar or any bar association, court or administrative agency? Yes No

If yes, please explain on a separate sheet.

8. In the past five (5) years have there been any claims or suits made against you regarding services you performed or failed to perform? **If yes, please complete a Claim Information Supplement.** Yes No

9. Are you aware of:

- a. any circumstance, act, error or omission which could be the basis of a claim or suit? Yes No
- b. any potential malpractice claim or suit reported to a previous insurance carrier? Yes No
- c. any adverse judgment which could be the basis of a claim or suit? Yes No
- d. any missed statute of limitations? Yes No
- e. any dissatisfaction with representation? Yes No
- f. any client, client representative or lawyer that has made an oral or written threat of filing a lawsuit or filing a grievance with a regulatory board? Yes No

If yes to any of a. through f. above, please provide details on a separate sheet, and advise the number of potential claims. _____

10. Have all claims, potential claims and incidents been reported to your current or former professional liability insurer? Yes No

If no, please note: To avoid loss of coverage, it is imperative that all known claims and/or circumstances, acts, errors or omissions that could result in a professional liability claim against you, your current firm, its predecessor firms or any lawyers in the firm be reported to your current insurer within the time period specified in your current policy.

11. Have the firm's areas of practice changed with your addition to the firm? Yes No

If yes, please explain: _____

12. Have you continued representation of any clients or cases from your prior law firm? Yes No

a. Has each case been reviewed for potential conflicts of interest? Yes No

b. Has each case been entered into all docket control systems? Yes No

c. Has each case been reviewed for potential claims? Yes No

d. Has each client been notified of the change in law firm? Yes No

e. Has each client received an updated engagement/retention letter? Yes No

If no to any of the above, please explain on a separate sheet.

13. As to all former clients for which you have entered an appearance, and who are no longer your clients, has a substitution of lawyer or withdrawal of appearance been completed? Yes No

If no, please explain on a separate sheet.

14. During the past five (5) years, have you practiced in any of the following areas of law: Securities, Bond work, Intellectual Property, Financial Institutions (Regulatory), International (other than immigration), Antitrust, ERISA? Yes No

If yes, please describe on a separate sheet the nature of your practice in these areas.

15. During the past ten (10) years, have you had any equity interest or served as director, officer, partner, general counsel, or member of any committee of any entity which is a past or present client? Yes No

If yes, please complete the Outside Interests Supplement.

Consent to Conditions of Consideration of the Application for Insurance

I accept the following conditions during the processing and consideration of my application—regardless of whether or not I am granted insurance—and for the duration of the insurance which may be issued to me:

To the fullest extent permitted by law, I extend absolute immunity to, and release ProAssurance, its directors, officers, agents, employees and other authorized representatives from any and all liability for any acts pertaining to my application for insurance, including ultimate cancellation, rejection, or approval for insurance, and any communications, reports, records, statements, documents, or disclosures, including otherwise privileged or confidential information, made or given in good faith with respect to such application.

Signature of New Lawyer: _____ Date: _____

Signature of Partner, Officer or Owner of Applicant Firm: _____ Title: _____

Date: _____

Important: Incomplete or incorrect information could require retroactive upward premium adjustment and, in the event of a claim, could lead to a denial of coverage. The following is an Authorization to Release Information which requires your signature. Please read it carefully.

Authorization to Release Information

I, the undersigned hereby authorize my present and prior professional liability carriers, (including ProAssurance all affiliates), any and all attorneys who have represented me in connection with any claim of professional liability, and any other individuals, associations or entities having information regarding me, to release to ProAssurance upon its request, any information which in the judgment of any such person noted above, may have bearing upon my acceptability to ProAssurance as a professional liability risk, including but not limited to closed, pending or anticipated claims, underwriting or other information.

I hereby release and agree to hold harmless all persons or organizations, their agents, servants, and employees, ProAssurance, its directors, officers, employees and agents from any liability arising from releasing the above information, notwithstanding the fact that there may be errors, omissions, or mistakes contained in such released information.

I further agree that ProAssurance and all persons and organizations described above may rely upon a photo copy of this Authorization, which shall be of equal validity with the signed original.

I hereby declare and represent that the foregoing statements and particulars are, to the best of my knowledge and recollection, complete and that I have not willfully concealed or misrepresented any material fact or circumstance concerning this insurance or the subject thereof:

Signature of New Lawyer: _____ Date: _____

Fraud Warning Notice

Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.